

**ONCOLOGY TRAINEE TRAVEL AWARD  
HOUSING REQUEST FORM  
AMERICAN SOCIETY OF CLINICAL ONCOLOGY • 2010 ANNUAL MEETING  
June 4-8, 2010 • Chicago, IL**

**HOUSING DEADLINE: Friday, April 16, 2010**

**Reservations, changes, or cancellations must be made in writing and will not be accepted by telephone.**  
Please submit only one form per person. Please type or print legibly.

**Step 1: Attendee Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
 Degree(s)[MD, RN, etc.] \_\_\_\_\_ Title \_\_\_\_\_  
 Organization \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State/Province \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_  
 Country \_\_\_\_\_  
 E-mail \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax \_\_\_\_\_

**E-Mail or fax your completed Housing Request Form to:**

E-mail: [ascohousing@asco.org](mailto:ascohousing@asco.org)  
 Fax: 703-299-0255

Questions? Please contact ASCO Housing at 571-483-1584

**Reservations, changes, or cancellations made through the ASCO Housing Center must be in writing.**

*Reservation confirmation will be sent to the e-mail address and fax number provided on the form*

**Step 2: Accommodations**

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_  
 Sharing room with \_\_\_\_\_  
 Special Requirements/Needs \_\_\_\_\_

- Single                       Double. (1 bed, 2 people)                       Double/Double (2 beds, 2 people)  
 Smoking                       Nonsmoking                       Facilities for persons with disabilities required

*Please Note: Room types are not guaranteed*

**Step 3: Hotel Preferences**

Please enter your hotel preferences in numerical order (*with 1 being your first choice.*) If your preferences are sold out, ASCO will make every effort to secure a room reservation at a hotel with a daily rate that is most similar to that of your preferences. Hotels will add taxes and applicable surcharges to the room rates listed below.

| Rank | Hotel  | Room Rate   | Distance to the Convention Center |
|------|--|-------------|-----------------------------------|
|      | Four Points by Sheraton Chicago Downtown           | \$259 + tax | 6 miles                           |
|      | Hotel Cass Magnificent Mile, a Holiday Inn Express | \$229 + tax | 6 miles                           |

ASCO provides complimentary shuttle service from all official ASCO Annual Meeting Hotels to the McCormick Place.

**Step 4: Payment Information**

A credit card is required to guarantee your reservation. You will then be asked to provide a credit card when you check into the hotel. The credit card provided at check-in will be used for payment for your stay; the credit card provided during the reservation process will only be used to guarantee your reservation and will only be charged if you do not utilize your hotel room and do not cancel your reservation 72 hours prior to your arrival date.

- American Express     Visa     MasterCard     Diners Club     Discover

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 Cardholder Name \_\_\_\_\_ Signature \_\_\_\_\_

Confirmation of your hotel reservation will be sent within five business days after receipt of your form to the e-mail or you provide. If you do not receive a confirmation, please call the ASCO Housing Center to verify that your request form was received. Do not assume that a reservation was made.

**Step 5: Review the Cancellation/Change Policy**

You can change or cancel your housing reservation online at <http://chicago2010.asco.org> by utilizing your housing confirmation number (sent to you via e-mail when your reservation is made) and the e-mail address used to make your reservation. Changes and cancellations can also be sent to the ASCO Housing Center in writing at [ascohousing@asco.org](mailto:ascohousing@asco.org)

| Action  | Key Dates  |
|---|--|
| Change your housing reservation   | Until Wednesday, May 12, 2010 at 11:59 PM Eastern Time |
| Changes and cancellations cannot be made  | On Thursday, May 13 – Sunday, May 16, 2010             |
| Change your housing reservation by <i>contacting the hotel directly</i>                 | Beginning Monday, May 17, 2010                         |
| Final deadline to cancel your housing reservation ( <i>contact the hotel directly</i> ) | 72 hours prior to your scheduled arrival date          |